- Putting one participant on hold. With one of the participants on-screen selected by the preceding arrow ▶ (Fig. 2 and 3), press [☎"] to put this party on hold and to converse with the other party in private.

  To restart the conference, press [☎"] to put the connected party on hold again, then press [△].

- To terminate the conference and the connections to both parties, select the conference (Fig. 1) and press [✕].

Transferring calls

You can transfer connected calls as well as calls ringing on your phone.

- When you have a call on the line, there are two ways to transfer it to a third party:

  ○ Announcing the call to the third party first, to make sure the call is welcome and will be accepted: Attended transfer;

  ○ Transferring the call unannounced: Blind transfer. There will be no feedback on whether the third party is available and/or picking up the call.

- When a call is ringing on your phone, you can transfer it to a third party without answering it first (blind transfer only).

Attended transfer

1. Put the call on hold.

2. Dial the number you want to transfer the call to and announce the call (Fig. 1).

3. If the third party wants to accept the call, press the function key underneath [☎→].

Connected	00:14
☎ 159	
☎→ ◀))⁺ ☎" →☎"	

Fig. 1

Transfer Party	10:38
▶ ☎" 7783	
▥ 7903	
Dial ▣ ☎"	

Fig. 2

> **NOTE:** If there is more than one call on hold and the call you want to transfer is not on-screen, press [→☎"] to put it on-screen (Fig. 3 and 4).

Transfer Party (1/2)	11:08
▶ ☎" 157	
▥ 7903	
Dial ▣ ☎" →☎"	

Fig. 3

Transfer Party (2/2)	11:08
▶ ☎" 7783	
▥ 7903	
Dial ▣ ☎" →☎"	
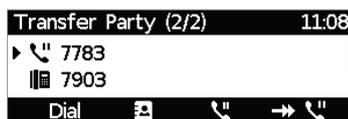
Fig. 4

4. With the **Transfer Party** screen on the display (Fig. 2 or, if more than one call is on hold, Fig. 3 or 4), press [✓].

Blind transfer

• **Blind transfer of active call**

  1. With a call on the line (Fig. 1), press the function key underneath 📞➡. The dial screen will appear (Fig. 2).

Connected 00:04	Enter Number 9:05	Disconnected 9:07
📞 7783	159	7783
	[Ok?] 123	
📞 🔊⁺ 📞	⟫abc ⌫ 📞 👤	

  Fig. 1   *Fig. 2*   *Fig. 3*

Connected 00:24	Transfer Party 9:18	Enter Number 9:18
📞 7783	▸ ☎ 157	159
	ringing	☎ 157
📞 🔊⁺ 📞 ➡☎	Dial 👤	⟫abc ⌫ 📞 👤

  Fig. 4   *Fig. 5*   *Fig. 6*

  To transfer your active call while a call is waiting (Fig. 4), as indicated by the symbols ➡☎ in the lower right corner, press the function key underneath 📞➡. The "Transfer party" screen appears on the display (Fig. 5). Pressing any number key will open the dial screen (Fig. 6).

  > **Note:** If you want to transfer the call waiting, see "Blind transfer of call waiting", below.

  2. Dial the number of the third party to whom you intend to transfer the call or press the function key underneath 👤 to select a number from one of the available directories and call lists (Fig. 2 and 6).

  3. Press ✓. The transferred call is briefly indicated as "disconnected" (Fig. 3).

• **Blind transfer of ringing call**

  1. With a call ringing (Fig. 1), press 📞➡.

🔊 Ringing 10:48	🔊 Enter Number 12:10
▸ ☎ 7783	│
▥ 7903	☎ 7783
📞	⟫abc ⌫ 👤 📞

  Fig. 1   *Fig. 2*

  2. Dial the number of the third party you intend to transfer the call to (Fig. 2).

  3. Press ✓.

• **Blind transfer of call waiting**

  For more information on call waiting, see "Call waiting" on page 50.

  1. If you are in a call and want to transfer a call waiting (Fig. 1), press ➡☎ to put the call waiting on-screen (Fig. 2).

  > **NOTE:** Your active call will remain active while you are transferring the ringing call.

Connected 00:25	Call Waiting 11:20	Enter Number 11:20
📞 7783	▶ ☎ **157**	**159**
	▌▌ 7903	☎ **157**
📞➡ 🔊⁺ 📞▮▮ ➡☎	📞➡ ➡📞	▸abc ⌫ 👤 📞⟳

Fig. 1   *Fig. 2*   *Fig. 3*

2. Dial the number of the third party you intend to transfer the call to (Fig. 3).

3. Press ☑.

Terminating calls

• When using the handset: Place the handset in the cradle or press ⊗.

• When using speakerphone or a headset: Press ⊗

Missed Calls

Missed calls are indicated by the call LED (steady light) and by the text "Missed:" and the number of missed calls in the status line (Fig. 1) and/or on the Status info screen (Fig. 2 or 3, respectively, depending on whether or not there are other status messages).

> **Note:** If there are status messages with a higher priority, the status line will show the message with the highest priority.

Missed: 3 16:37	Status info 16:37	Status info 16:42
▶ ▌▌ 7903	Missed: 3	*HTTP Password not set!
▌▌ 7904		▶ Missed: 2
📖 ⚙ 📞 🗔	🔍 🗑	🔍 🗑

Fig. 1   *Fig. 2*   *Fig. 3*

• To view your missed calls, press the left arrow ◀ on the navigation key. To view details of the calls on the list, see "Call lists", next page.

• Turning off the missed call indications (LED and "Missed" message). Use one of the following methods:

   ◦ View the list of missed calls.

   ◦ Via the **Status info** screen.

      1. Press 🗔 , if available (Fig. 1), or open the **Settings** ⚙ menu > **6 Information** > **1 Status Info** to view the status info messages.

      2. Press the function key underneath 🗑 to delete the "Missed" message line (Fig. 2). If there are other status info messages, you may need to use the up/down arrows on the navigation key to select the "Missed" message line (Fig. 3).

         > **Note:** This will only remove the status message "missed" and turn off the LED. The missed calls lists will not be deleted.